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| **Position Applied for:** |  |

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| **Personal Information**  Surname Mr / Mrs / Miss / Ms / Title:  Previous Surnames Forenames \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address Telephone No. Home  Telephone No. Mobile  National Insurance Number  Postcode Email Address |

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| **Education and Training**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Secondary School / College / Polytechnic / University** | **Date**  **From** | **Date**  **To** | **Examinations taken / to be taken** | **Grades Attained** | **Year taken / to be taken** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |

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| **Details of any other specialised training, knowledge or experience relevant to this post** |
| **Present or Last Employment**  Name of Employer Position Held  Address Date Appointed Until  Present Salary £ pa Grade  Post Code Allowances (inc. London Weighting)  Telephone No. Period of Notice Required  Reason(s) for Leaving (if applicable)    Brief Description of Duties Undertaken |

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| **Full Employment History** (in chronological order with most recent first). Please include part time and voluntary work as well as full time employment. Please include any periods of unemployment with explanation.   |  |  |  |  | | --- | --- | --- | --- | | **Name of Employer** | **Position Held** | **Dates (Start and End)** | **Reason(s) for Leaving** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |

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| **Spare Time Activities, Interests etc.** |

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| **Training undertaken in the last two years** |

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| **Statement of Suitability**  State briefly the reasons for which you consider that your experience, qualifications, ability render you suitable for the appointment for which you have applied. |

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| **Referees**  Please give the names and addresses of two persons willing to give you a reference, including your present or last employer. If you are in or have recently completed full-time education, one referee should be from school/college. Friends and/or relatives are not acceptable. References will be taken up before the interview unless you state otherwise.  Name Name  Position Position  Company Company  Address Address        Postcode Postcode  Telephone No Telephone No  Email Email  Permission to contact prior to interview 🞏 Permission to contact prior to interview 🞏 |

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| **Disclosure of Relationship**  Are you related by marriage, blood or as a cohabiter to any member of the Steering Committee Group or Employee of the School.  If **YES**, please give name, position and relationship.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Past Criminal Record**  I have no previous convictions, cautions or bind-overs, no outstanding cases and am not currently disqualified from working with children or on DfES list 99.  Signature Date  *If you are unable to sign this declaration, please enclose any details in a separate sealed envelope, marked ‘confidential’, when you return your application form.*  Have you lived or worked abroad within the last five years? YES/NO.  *If so, you maybe asked to provide a valid overseas Police check from that country.* |
| ***All applicants are required to complete the Equal Opportunities form and return them with the completed application form.***  ***This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff to share this commitment.*** |

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| **Declaration**  I declare that the information given on this form is correct to the best of my knowledge and belief.  I understand that any false statements on this form will justify dismissal from Ephsol Education.  I understand that the school will undertake a DBS check if appointed.  Signature Date |